# Puppy Week Two: Household Checklist

Who is around, what is booked, and what the next person needs to know. Routine and logistics only.

**Your household writes the plan.** This sheet does not decide what care your puppy needs, how much food to give, how often anything happens, or how to train. Keep health, diet and medication instructions in writing from your veterinarian and note where they are kept. Use labels like A, B and C instead of names, phone numbers or addresses.

**Puppy name or label (optional):** _____ **Week of:** _____

**Household labels:** _____ **This sheet is kept at:** _____

## 1 Carry over from week one

| Routine item (written by you) | Keep, change or drop? | Lead label | Note for the household |
|---|---|---|---|
| | | | |
| | | | |
| | | | |
| | | | |

## 2 Who is around this week

Write the label of whoever is home and covering. Parts of the day show coverage only, not care times. Leave a box empty if nobody is covering, then sort that gap out together.

| | Mon | Tue | Wed | Thu | Fri | Sat | Sun |
|---|---|---|---|---|---|---|---|
| Morning | | | | | | | |
| Midday | | | | | | | |
| Afternoon | | | | | | | |
| Evening | | | | | | | |
| Overnight | | | | | | | |

**Changes to the usual week (guests, travel, work shifts):** _____

# Bookings, Handover and End of Week

Page 2 of the week-two household checklist.

## 3 Bookings, errands and paperwork

| Item | Booked or done? (date) | Who (label) | Paperwork kept where |
|---|---|---|---|
| Vet visit, as arranged by the owner | | | |
| Local pet registration paperwork (if your area requires it) | | | |
| Pet insurance paperwork (if you have chosen a policy) | | | |
| Grooming, daycare or sitter enquiry | | | |
| Supplies run (from your own list) | | | |
| Spare key or access for a backup caretaker | | | |

## 4 Handover notes

Facts only: what the next person needs to know when coverage changes hands.

| Date | From | To | What the next person needs to know |
|---|---|---|---|
| | | | |
| | | | |
| | | | |

## 5 End-of-week check

- ☐ Every gap in the coverage grid has a label or a written plan
- ☐ Anything booked has a date, a label and a place for paperwork
- ☐ Changes to household agreements were written down by the owner
- ☐ Questions for the vet were written down, not guessed at

**What to carry into week three:** _____

**Questions to take to the veterinarian (no answers supplied here):** _____

Routine and logistics only. Health, diet, medication, training or veterinary questions: ask your vet. Keep completed copies private if they include anything personal. Original template by Kitebright, made with AI assistance and reviewed before release. Free to print and share for personal use; please do not resell.